

**MINUTES OF THE
PLYMOUTH CHILDREN AND YOUNG PEOPLE'S TRUST BOARD
MEETING OF
9 December 2011**



Present:

Cllr Sam Leaves (Cllr SL) - Chair	Portfolio Holder for Children and Young People, Plymouth City Council
Gareth Allen	Parent and carer representative
Andy Birkett (AB)	Chair of Plymouth Association of Secondary Head Teachers (PASH) and Headteacher of Hele's School
Cllr Sally Bowie (Cllr SB)	Councillor, Plymouth City Council
Mike Jelly	Acting Chief Executive, The Zone, Voluntary and Community Sector
Adrian Kemp (AK)	Trustee Stonehouse Play Space Association, Voluntary and Community Sector
Bronwen Lacey (BL)	Director, Services for Children and Young People, Plymouth City Council
Debra Lapthorne (DL)	Director of Public Health
Simon Mower	Headteacher, Chaddlewood Primary representing PAPH
Kerri Nason (KN)	Senior Probation Officer, Devon & Cornwall Probation
Paul O'Sullivan (POS) (representing John Richards)	Director of Health Services for Children & Families, Plymouth Teaching Primary Care Trust
Jenny Rudge (JR)	Chief Executive, Connexions Cornwall and Devon
Cllr David Stark (Cllr DS)	Councillor, Plymouth City Council
Steve Waite	Chief Executive, Plymouth Community Healthcare

Apologies:

Viv Gillespie	Principal, City College Plymouth
Morvean Maclean	Parent and carer representative
Dr Peter Rudge	Sentinel Clinical Commissioning Executive Chair, Sentinel

In Attendance:

Fiona Fleming (FF)	Commissioning Manager Plymouth City Council
Claire Oatway (CO)	Head of Service, Performance & Policy, Services for Children & Young People, Plymouth City Council

Minute	Item	Action
Part I I.1	<p>Welcome Steve Waite, Plymouth Community Healthcare and Chris Eastwood, Devon and Cornwall Police.</p> <p>The Board were informed that the slides being shown were taken at the Takeover day as part of the British Arts Show. At the Participation Gala event young people gave feedback on the Children and Young People's Plan.</p> <p>It was also reported that on Armistice Day on the Hoe, young people manned the War Memorial alongside the arm forces.</p>	

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1.2	<p>Apologies</p> <p>Apologies were received from Dr Peter Rudge, Viv Gillespie and Morvean Maclean.</p> <p>The Board were informed that elections were taking place at the Zone in the New Year for a replacement representative to attend future board meetings.</p> <p>It was also reported that David Connelly would no longer be attending and representation from the clinical commissioning group would be sourced for future meetings.</p>	
1.3	<p>Minutes of the last meeting, held on 16 September 2011</p> <p>Minutes were agreed.</p> <p>Matters arising:</p> <ul style="list-style-type: none"> • page 3 - two events held on 11 November and 20 October 2011, views were heard from young people from Routeways and the Participation Network. Each group configured elements of the plan and their views to be included into the continuous action plan. • page 5 - a report on Child Poverty went to Cabinet on 13 September 2011. A number of participation events were held for staff and councillors. The Child Poverty is moving forward within PCC with a cross party working. This is one of the top priorities for the city. We are working hard with the business sector and housing and more work needs to be done all sectors have a part to play in this. • page 6 - Community Advice Centre. An interim and long term solution is being looked into. Work taking place with Police and probation to progress this. A suggestion was put forward for William Woyka to liaise with community colleagues on this matter. 	
<p>Part 2</p> <p>2.1</p>	<p>Ofsted Annual Performance Assessment</p> <p>BL reported that –</p> <ul style="list-style-type: none"> • Plymouth were judged in the bottom 5 in 2005 and as a result were under regular inspection. Slowly over the years PCC had improved and this year Ofsted reported that PCC were performing excellently. Everyone had made a contribution to this. • there is a need to continue to raise children’s attainment and work around health inequalities in north/west divide. • Children’s health is of prime importance and the Leader states that children are the top priority. Carole Burgoyne will be taking on the new role of Director of People and the Children’s agenda would continue to be championed. 	

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2.2	<p>Plymouth 2020 Governance Changes</p> <p>CO gave an update on the Plymouth 2020 governance changes. It was reported the value of partnership working was recognised. The Plymouth 2020 Executive looked at each of the action plans and signed up to the following 4 priorities –</p> <ul style="list-style-type: none"> • Increasing the number of jobs • Getting people into work • Reducing alcohol harm • Celebrating Plymouth as a city <p>It was raised that the Plymouth Learning Trust work around PASH over the next 2 -3 years and currently what we deliver doesn't meet the needs of the city. Need to be thinking about where we see ourselves in 5 – 6 years time. There are real tensions between funding being reduced and participation age rising – there needs to be bigger joined up thinking.</p> <p>These contributions need to feed into the growth agenda. Funding for post 16 changes – funding regime that funds the course that the country needs.</p> <p>Recommendations agreed.</p> <p>Action: Invite Growth Board to the next meeting.</p>	
2.3A	<p>Community Budget</p> <p>FF reported that</p> <ul style="list-style-type: none"> • offer around community budgets rebadging of Total Place. Plymouth put forward an expression of interest to take part in Phase II. 710 – 810 complex families in PI710 – 810 complex families in Plymouth. • This will be resolved within this parliament – published plan on our offer by March 2012. • We have some good building blocks in place – and how we challenge ourselves and meeting the families earlier. Alcohol theme will be phase I. • 46,000 families national how identified? Is Plymouth in a poorer situation in relation to national – Plymouth has a rise in complexities in families – 58% vulnerable people becoming homeless in the last couple of months. • This is not an imposed solution and how we find the solutions and how they work in the local area. <p>In response to questions raised -</p> <ul style="list-style-type: none"> • see no planning contained within the slides and Plymouth is poor at planning; • Every Child Matters had been very successful, one of the biggest issues is to engage with health; 	

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	<ul style="list-style-type: none"> • collaborative work needed between agencies to make a difference to these families; • work between agencies is critical and we have good examples to build on; • this is an issue for the Health and Wellbeing Board. <p>Recommendations agreed 4 bullet points – add to next agenda.</p> <p>Action:</p> <ul style="list-style-type: none"> • a list of the 750 complex families to be circulated to the board. 	
2.3B	<p>Working Together Better for Children and Young People – A Transformation Strategy 2011 – 2014</p> <p>SW reported that this draft document would be going before a number of committees and staff were happy to provide briefings.</p> <p>In reponse to questions-</p> <ul style="list-style-type: none"> • PCH to move towards locality based working; • the lack of support from GPs and health with schools is frustrating; • a GP may not know what school a child attends which causes difficulty pulling together intelligence for a family; • GPs do not attend CAF meetings; • a requirement for a common shared record across the community. So many barriers in place at present and we need to work together to resolve the issues; • this is the opportunity for heads to document the process. Desperately trying to lead GP and representative heads to explore a way forward; <p>Recommendations agreed.</p> <p>Action:</p> <ul style="list-style-type: none"> • SW and SM to meet to have a discussion on the lack of support from GPs and health and schools. 	
2.3C	<p>Health Visitor Implementation</p> <p>POS reported that –</p> <ul style="list-style-type: none"> • this is a national requirement which is being reinforced in NHS operating format; • it was important to recognise the new role for health visitors; • continue to work with PCH to take on extra staff; • school nurses would not be rebranded as Health Visitors. The government were looking at the role of school nurses. School nurses need to be working to support the schools and hope the new guidance would reflect this. <p>Recommendations agreed.</p>	

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<p>Part 3 3.1</p>	<p>CYP Attendance at Hospital – Progress Update</p> <p>POS gave an update and reported that –</p> <ul style="list-style-type: none"> • there is a priority for planned and unplanned care; • the board received earlier in the year a breakdown 24,000 attendances and admissions for children and young people each year; • looking at what can be achieved in the community; • looking at targeted intervention for children and young people with recurring health problems; • all partners have a role to play and further work to be undertaken on primary and secondary care; • this board to give support on the wider agenda on prevention and addressing poverty; • realigning of Public Health and the local authority and what targeted interventions to focus on; • this needs to take place in the schools to get the messages across when the children are aged 5/6. <p>Recommendations agreed.</p>	
<p>3.2</p>	<p>Children’s Emotional Wellbeing and Mental Health</p> <p>POS gave an update on the Children and Young People Overview and Scrutiny Panel Task and Finish Group which looked at Children’s Emotional Wellbeing and Mental Health. It was reported that –</p> <ul style="list-style-type: none"> • the task and finish identified areas that were working well and not so well; • Tamhs did not have an opportunity to review the report; • also picked up a specific issue - increased waiting times for planned referrals; • the task and finish produced a set of recommendations and an action plan was produced on how to respond to the recommendations; • there is a clear action plan from Plymouth Community Healthcare (PCH) in place including what steps the service would take to achieve the reduction in waiting times; • weekly monitoring meeting to check progress and impact having on the children and young people waiting; • PCH have produced a trajectory to ensure waiting times are within 18 weeks by March 2012; • review of the children and families on the waiting list for an assessment. This has been reviewed by PCC and a multi disciplinary team to look at the learning for the future; • the use of CAF and looking at the child’s and family needs – clearly highlighted multi referral routes into the service that are not joined up. There are children and families that are in the service and have been for some time; • ensuring children and families are receiving the correct service; 	

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	<ul style="list-style-type: none"> • looking at capacity for evening and Saturday appointments by March 2012 so that this can be implemented sooner; <p>Recommendations agreed.</p> <p>Action:</p> <ul style="list-style-type: none"> • Circulate 'Under the Smile' and Tamhs with the minutes. 	
3.3	<p>Report from Chair of Plymouth Safeguarding Board</p> <p>It was reported that –</p> <ul style="list-style-type: none"> • the Plymouth Safeguarding Children Board met yesterday; • a successful safeguarding conference had taken place; • multi agency training had received an injection of cash; • analysis of child deaths over last 3 – 10 years in the city, continues to be an area of concern (road traffic accidents); • multi agency hub up not set up yet. <p>The board noted the report from the Plymouth Safeguarding Children Board.</p>	
<p>Part 4</p> <p>4.1</p>	<p>Date of next Children and Young People's Trust Board Meeting</p> <p>The next meeting will be held on Friday 9 March 2012.</p> <p>Special thanks were given to Bronwen for her work and support to the board.</p>	
4.2	<p>Background Papers</p> <ul style="list-style-type: none"> - Summer Mix - Children's University 	